



WILMETTE PARK DISTRICT
Golf Operations Committee Meeting
Tuesday, February 4, 2020
6:30 p.m. – Wilmette Golf Club

AGENDA

- I. Meeting Called to Order

<u>Members of the Committee:</u>	<u>Staff:</u>
Commissioner Julia Goebel, Chair	Director Steve Wilson
Commissioner Mike Murdock	
Commissioner Todd Shissler	

- II. Approval of Minutes
 - A. January 7, 2020

- III. Communications and Correspondence

- IV. Recognition of Visitors

- V. Manager Reports

- VI. Unfinished Business
 - A. Cart Path Project – Staff Update

- VII. New Business

- VIII. Adjournment

If you are a person with a disability and need special accommodations to participate in and/or attend a Wilmette Park District meeting, please notify the Director's Office at 847-256-6100.

Wilmette Park District **Policy for Public Comment**

The Board of Park Commissioners, in its regular or special meetings, is a deliberative body assembled to make decisions on new and pending matters affecting the District. Park Board and Committee meetings are meetings held in public, not a public meeting. The Board invites both oral and written communications from its residents.

To facilitate the conduct of Board/Committee meetings, the following procedures will be followed:

1. A section of each regular meeting is set aside for public comment and will be noted on the agenda as "Recognition of Visitors."
2. During the "Recognition of Visitors" agenda item, audience members should raise their hands and be recognized by the President/Chairperson prior to speaking.
3. When recognized by the President/Chairperson, each audience member should identify themselves and limit speaking to no more than three (3) minutes, unless additional time is granted by the President/Chairperson.
4. Questions are to be directed to the entire Board/Committee.
5. Park Board members may, by addressing the President/Chairperson, interrupt a presenter to obtain clarification and/or further information.
6. A Board/Committee meeting is not a forum for complaints against individual employees. Such matters are handled by directly contacting the Executive Director. Complaints against the Executive Director should be handled by directly contacting the President of the Board of Park Commissioners.
7. During presentation and discussion of agenda items, the President/Chairperson will not recognize speakers in the audience unless the Board/Committee desires additional information from an audience member.
8. When addressing the Board/Committee, all persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the civil discourse of the Board/Committee and the meeting, the President/Chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the President/Chairperson or upon the affirmative vote of two-thirds (2/3) of the park board commissioners present.
9. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.



WILMETTE PARK DISTRICT Golf Operations Committee Meeting Minutes

Tuesday, January 7, 2020

Wilmette Golf Club

Present

Commissioners/Committee: Chair Julia Goebel, Mike Murdock, Todd Shissler
Staff: Steve Wilson, Adam Kwiatkoski, Nick Marfise, Jamie Locke, Keith Kirsch, Cole Hyland, Scott Yopchick

Absent

None

I. Meeting Called to Order

Meeting called to order at 6:30 p.m.

II. Approval of Minutes

A. Commissioner Murdock moved and Commissioner Shissler seconded a motion to approve the minutes of the November 5, 2019 Golf Operations Committee meeting. All approved by general consent; **motion carried**.

III. Communications and Correspondence

None

IV. Recognition of Visitors

The Attendance Record will become part of the permanent record.

V. Manager Reports

VI. Adam Kwiatkoski (Golf General Manager) reported on the following:

- Reported on end of year merchandise, inventory, and sales, how the restaurant did overall with end of year parties, catering, and A La carte bringing in more business.
- Reported on operations, new merchandise for 2020, booked 25 golf outings on the calendar for 2020, more outings than all of last year.
- Reported on marketing updates, the restaurant is working with EZ Links to integrate credit cards with computer system for restaurant so it's not separate and allow for an iPad to take credit cards on the beverage carts
- Reported on other marketing ideas using the app, online, radio, and target marketing

Nick Marfise (Golf Course Superintendent) reported on the following:

- Introduced Mike Priese the new Golf Mechanic. Stated he has reorganized the shop and getting equipment ready for the new season. He comes from Blackstone Golf Course
- Reported on leaf clean up across the golf course using a vacuum-like machine, the Super 600. This allows for the grass to grow better in spring.
- Reported on wireless sensors embedded into certain greens to monitor moisture, temperature and salinity of the soil. He can then access this data

from his smart phone and computer to monitor and manage watering and fertilizer applications

- Reported on heavy sand that was poured over the grass during winter months to protect it; benefits include growing, traffic, drainage and playability. The process is called top-dressing.
- Reported on compost piles product spread on fairways, windstorm damage to range nets and cables
- Commissioner Murdock asked about the status of the cart path project. Director Wilson stated the project will be done in October 2020 and that the layout is in design by an architect, will get finalized over the next month, then sent to the engineers who will add details to it, and then put out to bid as soon as possible to get a price locked in

VII. Unfinished Business

- Staff asked about digital versus monument signage on Lake Avenue and the Committee agreed they felt that digital was the option that should be explored

VIII. New Business

None

IX. Adjournment

There being no further discussion, the Golf Operations Committee meeting was adjourned at 7:00 p.m.

Committee Chair

Director

Minutes Approved on _____